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MORRIS+COMPANY

Senior Architect - Job Description - October 2024

Morris+Company is looking for an experienced Senior Architect. This role includes project responsibilities across all RIBA stages, leading complex projects or packages within projects, as well as wider practice duties including assisting the management team in developing the business and guiding and mentoring more junior members of staff.

Reports to

- + Associate / Associate Director, Studio Lead

The responsibilities of the role include, but are not limited to, the following:

Role Requirements

- + Leading project delivery or contributing in a major way to the delivery of projects across the practice
- + Primary liaison with clients and/or contractors acting as positive representative for the practice
- + In depth knowledge and understanding of all RIBA stages, driving design and ensuring quality and intent are maintained throughout each stage, maintaining rigorous attention to detail
- + Management of project programme throughout all RIBA stages, managing scope and level of service required within fee arrangements and reviewing project profitability through the operation of CMAP
- + Potential to work in an overseeing role across multiple projects, setting tasks and managing deliverables and acting as a mentor for other project leads as required
- + Providing regular feedback to team members. Supporting team members with achieving their career objectives
- + Regularly report to Associates on project progress and any issues that may arise
- + Demonstrates technical knowledge and delivery expertise
- + In depth understanding of UK planning policies and building regulations
- + Undergo training in the BRPD duties, become part of a certified body supporting the BRPD role and lead on the management of the BRPD and CDM PD duties on a project
- + Leading project delivery or contributing in a major way to the delivery of projects across the practice

- + Primary liaison with clients and/or contractors acting as positive representative for the practice

Wide Practice Requirements

- + Ensure office wide awareness of duties under CDM and BR regulations
- + Contribute to practice-wide quality and environmental systems (ISO 9001/14001), promoting and advocating for their use throughout the practice
- + Assist with practice work experience programme by providing industry and study insight to school pupils/students
- + Involvement in new business and the bidding process as required
- + Ensure office wide awareness of duties under CDM and BR regulations
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Skills Required

- + Ability to effectively undertake the above responsibilities
- + Be self-motivated and able to demonstrate initiative and a proactive approach to daily tasks and in response to direction or instruction
- + Have excellent organisational skills and the ability to work to an agreed programme and meet deadlines efficiently
- + Possess excellent written, verbal communication and presentation skills
- + Have a flexible and open attitude towards new ways of working and a commitment to independent learning
- + Continually develop professional competence and support personal development through attendance of in-house CPDs, architectural lectures and other external industry events

Qualities Required

- + Morris+Company encourages a collaborative working environment where every team member is encouraged to share their ideas and thoughts
- + We are committed to equality in employment opportunity and embracing diversity and inclusion within the practice and we expect the same commitment from our staff
- + We recognise that everyone is an individual and experiencing different situations in life at any one time and expect our staff to understand and respect this of their colleagues too
- + We are committed to delivering the highest possible quality in our work and service to our clients and expect the same commitment from all of our staff

- + We are committed to reducing the impact of our activities on the environment and have set out objectives to encourage our clients to use sustainable resources, methods and materials, to act sustainably and to improve local ecosystems where possible. We expect the same commitment from our staff

Notes

- + This description reflects the core activities of the role but is not intended to be all-inclusive and other duties within the practice may be required from time to time
- + This description will be reviewed regularly and where necessary revised in accordance with organisational needs and any major changes communicated